WISCONSIN

DEPARTMENT OF WORKFORCE DEVELOPMENT
Division of Economic Support
Bureau of Work Support Programs

BWSP OPERATIONS MEMO	
No.: 00-62	
File: 1250.18	
Date: 09/01/2000	
Non W-2 [ ] W-2 [X] CC [ ]	
PRIORITY: HIGH	

TO: **Economic Support Supervisors**
         Economic Support Lead Workers
         Training Staff
         Child Care Coordinators
         W-2 Agencies

FROM: Stephen M. Dow
        Policy Analysis & Program Implementation Unit
        Work Programs Section

SUBJECT: **WORKFORCE ATTACHMENT AND ADVANCEMENT (WAA) &
            WELFARE-TO-WORK (WTW) DATA SHARING & CARES ACCESS**

SPECIAL NOTE

Please distribute this memo to all County/W-2 Tribal Security Officers and Functional Area Security Liaisons (FASLs) in your area.

CROSS REFERENCE: BWSP Operations Memo 00-55
                        BWSP Operations Memo 00-59

EFFECTIVE DATE: Immediately

PURPOSE

This memo provides an overview of the process required for WAA and WtW agencies to obtain access to the Client Assistance for Reemployment and Economic Support (CARES) information system for the purposes of tracking and case management of WAA and WtW participants.

BACKGROUND

The Workforce Attachment and Advancement (WAA) Program offers services designed to promote upward mobility for low-income working families and non-custodial parents (NCPs). WAA provides job retention and training services which are essential to improving employment stability and advancement to higher wage levels. WAA promotes job retention and skill

development while simultaneously meeting employers' needs for skilled workers. The WAA program is funded for two years, with $19.7 million in federal Temporary Assistance to Needy Families (TANF) funds. The WAA program will be administered at the local level by local Wisconsin Works (W-2) agencies and by Workforce Development Boards (WDBs).

WAA participant data and case management information will be captured and maintained using the CARES system. To facilitate the implementation of WAA and the eligibility changes for WtW, small modifications are being made to the screens in the Client Registration and Work Programs subsystems. WAA eligibility determination will be a manual process similar to the WtW eligibility process, and will be tracked using Client Registration. Neither the WAA program nor the changes to the WtW program will impact the Economic Support area of CARES.

The WtW program was created at the federal level in an effort to establish a formalized collaboration between TANF agencies and workforce development agencies. The WAA program, a Wisconsin initiative, was based on the same goals. WAA allows local agencies the flexibility to collaborate service delivery to maximize resources and to supplement existing employment and training programs. Close coordination and cooperation between the W-2 agencies and WDBs is not only necessary, but is built into the WAA program at the state level, and is mandated by federal regulations for WtW.

There is a high probability that WDBs and W-2 agencies will share WtW or WAA participants who are also enrolled in other programs. For example, WtW could provide adult basic education to a noncustodial parent participating in Children First. Another example is someone who has left W-2 for unsubsidized employment but receives child care assistance through W-2. This person could obtain various job retention services through WAA.

WtW and WAA case managers will need to share work program offices with all other case managers who have access to the Work Program subsystem in CARES. County/W-2/Tribal security officers must work with the WDBs to ensure that appropriate access to CARES is granted. WtW and WAA case managers will have update access to all work program screens, and the Children First (CRPR) portion of Client Registration. WtW and WAA case managers will have query access only in the Economic Support subsystems. To facilitate the transition of these potential new CARES users, training will be provided (see BWSP Operations Memo 00-55), and audit trails have been created in the affected CARES screens.

OBTAINING ACCESS TO CARES

The DES training staff will offer CARES training on the modified Work Programs subsystem for WtW and WAA case managers in September. WDBs and other WtW service providers need to determine, as soon as possible, the people who will need access to CARES for WAA case management so that training can be facilitated.

As a part of deciding who the case managers for WAA will be, DWD strongly recommends WDB and WAA service provider staff and local W-2 agencies discuss the roles and responsibilities for WAA with respect to referrals, eligibility determination, case management, assessment, and other relevant issues. Designating a WAA/WtW program liaison in each Workforce Development Area (WDA) to facilitate these discussions is one possibility. The discussions of roles and responsibilities should also include all current service providers in the WDA, and Community Based Organizations the WDB subcontracts with for WAA services.

Please attend to the attached instructions for determining CARES access needs as soon as possible and return them to your County/Tribal/W-2 Security Officer(s). There are two types of

CARES access requests. The first type is for W-2 Agencies to grant update access to WtW or WAA staff. W-2 agencies will need to approve such access through an update access request, forms DES-10 and DES-11. WtW/WAA staff need to complete a DES-10 and DES-11, have their supervisor sign it and submit it to the W-2 agency security officer, who then approves it and forwards it to DES Security. When DES Security issues the logon, they return the forms to the W-2 agency security officer. The W-2 agency security officer should then return a copy to the staff person who initially requested access. It is strongly recommended that any such access be covered in a Data Exchange Agreement with the provider agency.

The second type of access is query access for the WDBs, for monitoring purposes. This query access is currently being implemented at the state level through a Data Exchange Agreement between DES and DWE. Consequently, it is not expected that W-2 agencies will request access for this purpose. DWE will soon send WDBs a memo explaining the Data Exchange Agreement between DWE and WDBs for query access. If you have any questions regarding this agreement between WDBs and DWE, contact Eduardo Saenz at (608) 266-1150.

CONTACT

If you have any questions related to CARES access, please contact your W-2 Area Administrator, or Tom Meier at (608) 266-7936.

ATTACHMENTS

A - Description of CARES Structure and Access Requirements for WtW
B - Work Program Service Provider Request Form
C - List of Counties and Offices
D - Instructions for Requesting CARES Access
E - List of Security Officers and FASL's
F - Sample Security Access Request Forms and Instructions

DWD/DES/BWSP/CARES/TM

DESCRIPTION OF CARES STRUCTURE
&
ACCESS REQUIREMENTS FOR WTW ⁄ WAA

The CARES system requires a framework of administrative structure and security access in order for workers to function within parameters outlined in State plans for update and query access to the system. This structure is an integral part of CARES design; therefore, WtW/WAA program logic and access rules will conform to the structure.

CARES Structure Overview:

County/Tribe:
The county/tribe is the primary structural unit at which program contracts are established, and CARES access and structure is defined. Offices are attached to a county/tribe except for Milwaukee. Each county or tribe is assigned a two digit number.

In Milwaukee, the county is split into six regions depending on census tracts. Offices are attached to the Milwaukee Region rather than the county, except for the office that does non W-2 eligibility. This office will remain attached to Milwaukee county.

Office:
An office is a conceptual structure that describes a group of people working together to operate programs or provide services. It is the primary unit of administrative structure for participant records in CARES. Cases and individuals are assigned to offices at all times, and the assigned office is where the CARES record is maintained. Offices do not cross county or tribe. There are 2 basic types of office, the Eligibility Office, and the Work Program Office.

Eligibility offices (formerly called Economic Support offices) are split into two different office types, W-2 eligibility office and non-W-2 eligibility office. W-2 eligibility offices contain cases which have W-2 groups, Food Stamp groups with FSET participants, and groups potentially eligible for W-2 or FSET. Non-W-2 eligibility offices contain Food Stamp and Medical Assistance groups which are unlikely to become W-2 or FSET. In order to **update** data in eligibility offices, a worker must have a logon for the county to which the offices are attached.

Work Program offices contain individuals who are assigned to one or more Work Programs (Employment and Training programs). Case management of employment and training participants occurs in these offices. W-2 and FSET participants are the primary individuals served in these offices, and there are separate offices for W-2 and FSET in each county/tribe. A participant can only be in one Work Program office at a time. WtW and Children First participants are served in the W-2 office unless the individual is in the FSET program, and therefore in an FSET office. In that case Welfare to Work and Children First program services are provided in that office. Because CARES Work Programs functions are designed for daily case management, and not just for data entry of key services or outcomes, and because it is common for multiple workers and agencies to work with one individual, workers with access to a work program office have update access for all participant records assigned to an office. Also, workers can be authorized update access to records in work programs offices in multiple counties with a single logon ID.

CARES Work Programs Service Provider:

Service Providers are agencies which provide some or all services available within a Work Programs office. Usually, Service Providers operate under terms of a contract, subcontract or Memorandum of Understanding (MOU).   Each Work Programs office has one or more Service Providers. The number of service providers used should be based on local case management and subcontractor needs. Most services and data reported in CARES for work programs (e.g., activities [formerly called statuses and components], entered employments, etc.), require entry of a valid (i.e. loaded in CARES) Service Provider ID. Some EOS and on-line reports display reports for the entire office and reports for each service provider agency entered in CARES.   For these reasons, <u>agencies</u> which provide services in an office are entered in CARES as Service Providers. The same Service Provider can be attached to multiple offices in one or more counties. For example, all of the Milwaukee offices can use the same Service Providers. If a Service Provider has multiple locations, separate pages can be loaded in CARES to provide the different addresses for those locations. (These location numbers can be used to schedule appointments through the Client Scheduling subsystem. The name and address of the Service Provider will display on the letter to the participant.)

For the sake of efficiency in the system, duplicate entries of the same Service Provider should be avoided. Most counties currently have multiple Work Programs offices, i.e., W-2 and FSET.   The Children First program and Welfare to Work and Workforce Attachment and Advancement programs will operate through either the W-2 office or the FSET office. All offices within a county must work together to identify common Service Providers. Also, Service Providers should not be added unless truly needed for effective program operation.

<u>Key Structure Issues and Requirements Related to WTW/WAA Implementation:</u>

The WTW/WAA programs are being administered by PIC's at the Workforce Development Area (WDA) level. Access to and use of CARES, however, will be in accordance with the County and Office structure of CARES. Participants will be registered in the county/region of their residence, and served in a Work Program office in that county. A number of WtW/WAA participants will also be existing participants in W-2, FSET and /or Children First and already open in a Work Programs office. WtW/WAA services will be provided in the office the person is already open in, unless the person is eligible to be disenrolled from that office due to the earlier program ending or the person moving to another jurisdiction. **WtW or WAA workers must obtain security access for all of the counties and work program offices within the jurisdictions where they have a plan to operate.** For example, a worker planning to service WtW orWAA participants in all 10 counties in a WDA would need access to all of the W-2 and FSET Work Programs type offices in those 10 counties. See Security instructions for information on how to request this access.

WtW and WAA will use a special function in the CARES Client Registration subsystem which was designed to register and refer individuals directly to Work Programs for non-eligibility based programs. The Client Registration is tied to a particular county (and Region in Milwaukee). That County/Region is entered by the worker, and is no longer limited to the County of the Logon ID, as it has been the case since the implementation of WtW.   **A WtW or WAA worker must have security access for at least one office in a county/tribe to enter a Registration (RFA) for a particularly county/tribe.** A worker does not need access to an eligibility office to be able to access this portion of Client Registration. Once the registration is complete, the participant is established in Work Programs as a WtW or WAA participant. To update data in CARES for this participant, the worker must have security access to the particular work programs office the participant is in. Eligibility information in CARES can be

queried by a WtW/WAA worker, but cannot be updated unless that particular worker is also an eligibility worker in a county or W-2 agency and has been granted access separately for that job function.

The agency/ies that provide WtW/WAA services that are reported in CARES should have a Work Programs Provider ID. Agencies that are already providing services under W-2 or FSET may already have a Provider ID.   Have someone with CARES access, such as a key contact in the partner W-2 agency, query CARES to **determine if the WtW/WAA agency has a Provider ID**. Only one provider ID is needed for each agency; however, that Provider ID needs to be attached to each Work Programs office in each county the provider agency will be providing services in. A new **Provider ID can be requested using the attached Provider ID form. It should be submitted to:**

> **Department of Workforce Development**
> **Division of Economic Support**
> **Security and Administrative Structure**
> **P.O. Box 7935**
> **Madison, WI 53707-7935**

The **Service Provider ID** is system assigned when the Service Provider in entered in CARES.

To retrieve a list of provider codes for a specific Work Programs office, key in WPPR in the NEXT TRAN and the four digit office number as the PARM. To review details associated with a specific Service Provider ID, key in WPPD in the NEXT TRAN and the Provider ID number found on WPPR or select a Service Provider on WPPR and use PF key 14 to go to WPPD.

WORK PROGRAM   **County/Tribe:**
SERVICE PROVIDER
                                        Name: _____
(Complete one form per provider.)   Number: _____

Office Number/s Affiliated With Service Provider (list primary office affiliation first: if any of these offices are in another county, list which one.)

_____   _____

_____   _____

_____   _____

_____   _____

Name of Service Provider Agency: _____

Service Provider Contact Person: *(optional)* _____

        Address:

        Line 1: ____ ___ __ _____ ____ __ _____
                Number Unit Dir   St/Rural Rt/Box #   Sfx   Dir   Apt

        Line 2: _____

        City: _____ State: ____ Zip: _____

        Phone Number (include area):   _____ _____ _____

        Fax (include area):   _____ _____ _____

If this <u>provider</u> is affiliated with more than one office, and you are listing multiple locations on the next page, which office number is this <u>location</u> primarily affiliated with?

_____

Is this provider one of the Work Program Administrative Agencies for this county/tribe? Y__N__

If No, is this provider primarily or specifically affiliated with one of the Work Program Administrative Agencies for this county/tribe? Y___ N___ If yes, which one?

_____

If you have multiple locations for this provider, e.g. several sites where services are provided, complete the Service Provider Attachment and attach it to this page.

SERVICE PROVIDER ATTACHMENT   *Do additional pages as needed*.

Provider Name _____

County/Tribe _____

Location 2:

   Address:

   Line 1: ____   ___   __   _____   ____   __   _____
              Number Unit Dir   St/Rural Rt/Box #   Sfx   Dir   Apt

   Line 2: _____

   City: _____ State: ____ Zip: _____

   Phone Number (include area):   _____ _____ _____

   Fax (include area):   _____ _____ _____

If this <u>provider</u> is affiliated with more than one office, and you are listing multiple locations on the next page, which office number is this <u>location</u> primarily affiliated with?

Location 3:

   Address:

   Line 1: ____   ___   __   _____   ____   __   _____
              Number Unit Dir   St/Rural Rt/Box #   Sfx   Dir   Apt

   Line 2: _____

   City: _____ State: ____ Zip: _____

   Phone Number (include area):   _____ _____ _____

   Fax (include area):   _____ _____ _____

If this <u>provider</u> is affiliated with more than one office, and you are listing multiple locations on the next page, which office number is this <u>location</u> primarily affiliated with?

CARES Office Numbers

County / Tribe Name	County Number	Non W-2 Eligibility Office	W-2 Eligibility Office	W-2 E & T	FSET
Adams	01	5001	5501	1051	2055
Ashland	02	5002	5502	0941	2945
Barron	03	5003	5503	1121	2125
Bayfield	04	5004	5504	0945	2045
Brown	05	5005	5505	1411	2415
Buffalo	06	5006	5506	1652	2655
Burnett	07	5007	5507	0925	2925
Calumet	08	5008	5508	0421	2025
Chippewa	09	5009	5509	1141	2141
Clark	10	5010	5510	1151	2155
Columbia	11	5011	5511	0541	2541
Crawford	12	5012	5512	1661	2665
Dane	13	5013	5513	0811	2085
Dodge	14	5014	5514	0521	2515
Door	15	5015	5515	1721	2725
Douglas	16	5016	5516	0911	2915
Dunn	17	5017	5517	1161	2165
Eau Claire	18	5018	5518	1111	2111
Florence	19	5019	5519	1461	2461
Fond du Lac	20	5020	5520	0221	2225
Forest	21	5021	5521	1351	2351
Grant	22	5022	5522	1511	2511
Green	23	5023	5523	1521	2521
Green Lake	24	5024	5524	0231	2245
Iowa	25	5025	5525	1541	2501
Iron	26	5026	5526	0971	2971
Jackson	27	5027	5527	1612	2625
Jefferson	28	5028	5528	0561	2265
Juneau	29	5029	5529	1671	2671
Kenosha	30	5030	5530	0331	2331
Kewaunee	31	5031	5531	1741	2745
La Crosse	32	5032	5532	1611	2611
Lafayette	33	5033	5533	1551	2551
Langlade	34	5034	5534	1341	2341
Lincoln	35	5035	5535	1321	2321
Manitowoc	36	5036	5536	1711	2715
Marathon	37	5037	5537	0611	2605
Marinette	38	5038	5538	1431	2421
Marquette	39	5039	5539	1061	2965
Milwaukee Reg 1	40	5040	5601	1571	2571
Milwaukee Reg 2	40	5040	5602	1572	2572
Milwaukee Reg 3	40	5040	5603	1573	2573
Milwaukee Reg 4	40	5040	5604	1574	2574
Milwaukee Reg 5	40	5040	5605	1575	2575
Milwaukee Reg 6	40	5040	5606	1576	2576

County / Tribe Name	County Number	Non W-2 Eligibility Office	W-2 Eligibility Office	W-2 E & T	FSET
Monroe	41	5041	5541	1631	2635
Oconto	42	5042	5542	1441	2441
Oneida	43	5043	5543	1331	2131
Outagamie	44	5044	5544	0411	2285
Ozaukee	45	5045	5545	1221	2295
Pepin	46	5046	5546	1171	2175
Pierce	47	5047	5547	1181	2185
Polk	48	5048	5548	1191	2195
Portage	49	5049	5549	1031	2031
Price	50	5050	5550	0961	2961
Racine	51	5051	5551	0311	2301
Richland	52	5052	5552	1531	2561
Rock	53	5053	5553	0721	2765
Rusk	54	5054	5554	0931	2935
St. Croix	55	5055	5555	1131	2135
Sauk	56	5056	5556	0531	2531
Sawyer	57	5057	5557	0927	2921
Shawano	58	5058	5558	1421	2425
Sheboygan	59	5059	5559	1731	2735
Taylor	60	5060	5560	0951	2951
Trempealeau	61	5061	5561	1642	2645
Vernon	62	5062	5562	1681	2681
Vilas	63	5063	5563	1361	2361
Walworth	64	5064	5564	0321	2105
Washburn	65	5065	5565	0926	2095
Washington	66	5066	5566	1232	2235
Waukesha	67	5067	5567	1211	2205
Waupaca	68	5068	5568	0431	2431
Waushara	69	5069	5569	1041	2041
Winnebego	70	5070	5570	0211	2211
Wood (Wis Rapids)	71	5071	5571	1011	2375
Wood (Marshfield)	71	5071	5571	1021	2371
Menominee	72	5072	5572	1451	2451
Red Cliff Tribe	85	5085			2535
Stockbridge-Munseee	86	5086			2555
Lac du Flambeau	88	5088	5588	1399	2545
Bad River Tribe	89	5089	5589	0998	2525
Sokagon Chippewa	91	5091			2475
Oneida	92	5092	5592	1498	2565
Lac Courte Oreilles	94				2405

The Work Not Welfare (WT) program also uses WDAs (Workforce Development Areas. Below is a table of the WDAs and the counties contained within them.

Workforce Development Area (WDA)	Counties
01	Racine, Walworth, Kenosha
02	Milwaukee
03	Ozaukee, Washington, Waukesha
04	Green Lk, Fond du Lac, Calumet, Waushara, Winnebago, Outagamie, Waupaca
05	Sheboygan, Manitowoc, Kewaunee, Door, Brown, Shawano, Menominee, Oconto, Stockbridge, Oneida Tribe, Marinette, Florence
06	Adams, Portage, Wood, Marathon, Lincoln, Langlade, Oneida, Forest, Vilas, Lac du Flambeau, Sokaogon
07	Taylor, Rusk, Price, Sawyer, Washburn, Burnett, Douglas, Bayfield, Ashland, Bad River tribe, Red Cliff tribe, Lac Courte Oreilles tribe, Iron, St. Croix tribe
08	Polk, Barron, St. Croix, Dunn, Chippewa, Clark, Eau Claire, Pierce, Pepin
09	Buffalo, Trempealeau, Jackson, LaCrosse, Monroe, Vernon, Juneau, Crawford
10	Marquette, Sauk, Columbia, Dodge, Dane, Jefferson
11	Richland, Grant, Iowa, Lafayette, Green, Rock

Instructions for Requesting CARES System Access

Agencies should read the <u>Description of CARES Structure and Access Requirements for WtW/WAA</u> (Attachment A), and determine access needs for individual staff who will be working with Welfare to Work or Workforce Attachment and Advancement on CARES. WtW/WAA access must be authorized by the appropriate County/Tribal/W-2Agency Security Officers. These individuals approve the request for access to offices in their jurisdiction, and submit the approved access request forms to Madison. Local agencies generally have designated FASL's (Functional Agency Security Liaison) who act as intermediaries between the agencies/work units using CARES, and the County/Tribal/W-2 Agency Security Officers. This is the standard process for gaining access to CARES. All WtW/WAA CARES Access requests must be processed this way. The following attached materials will help agencies determine what access to request, who to work with to process access request, and how to complete required forms:

- Attachment C: List of Work Programs Offices by County
- Attachment E: List of Security Officers and FASL's
- Attachment F: Sample Request Forms (DES -10 and DES-11) and Instructions for Completing Request Forms - Blank forms can be obtained from FASL's and Security Officers

Use the following instructions to complete and submit CARES access forms for WtW or WAA workers.

A. Staff who already have access to DES systems (e.g. KIDS or CARES)

1. No current CARES access

   a. Need access to a single county

   Send request for office access (DES-11), with logon ID entered on the form, to the Security Officer for that County or W-2 Agency. (Local procedures may require that the form be submitted first to a FASL in the W-2/FSET agency/ies.)

   b. Need access to multiple counties

   1) Determine which counties

   2) Send request for office access (DES-11), with logon ID entered on form, to each county for which access will be needed. (Only one logon ID is needed, even if worker needs access to WP offices in several counties.)

2. Currently has CARES access

   a. Already has access to all Work Programs type offices in county (check SMWP to verify offices), and already has access to Client Registration as an eligibility or Children First worker - no additional access needed.

   b. Needs access to additional Work Programs offices, either within the county or in another county, and already has access to Client Registration as an eligibility or Children First worker - enter logon ID on additional Supplement form (DES-11) and send request for office access to each county for which access will be

needed. (Only one logon ID is needed, even if worker needs access to WP offices in several counties.)

c. Does not have access to Client Registration, e.g. is currently a Job Coach/Work Programs only worker, or only has query access to CARES - complete Supplement form (DES-11), with logon ID listed, requesting ACF2 Code "W" in CARES ACF2 Codes section and send request to the home county for the worker. Office request may be combined with ACF2 change request on one form, if both are needed in a county.

B. Staff with no access to DWD systems

1. Need access to a single county

   a. Send request for logon and office access (DES-10 and DES-11) to that county.

2. Need access to multiple counties

   a. Determine which counties

   b. Send request for logon and office access (DES-10 and DES-11) to home county (County in which staff member currently works) - See sample request form for WtW or WAA access attached. (Only 1 logon ID is needed, even if worker needs access to WP offices in several counties.)

   c. When the logon ID for b) above has been recieved, enter logon ID on additional forms and send request for office access to each county for which access will be needed.

Agency		County / Tribal #	Security Officer	Form Req	Backup Security Officer	FASL	FASL	FASL	FASL	FASL	FASL
Adams County	XAD	01	Jane Gervais		Sandra Wormet	Doris Gullickson					
Ashland County	XAS	02	Denise Kontny		Terri Perry	Terry Perry					
Barron County	XBA	03	Shirley McGiffin			Lennie Nelson					
Bayfield County	XBY	04	Barbara Suminski		Elizabeth Skulan	Ann Green					
Brown County	XBR	05	Stephen Thomas		Peter Yonts	Amy Gevaert					
Brown County CS	XBR	05	Cathy Johnson		Betty Vangheem						
Buffalo County	XBF	06	Sonya Hansen (CS)		Jerome Benson						
Burnett County	XBU	07	Judy Ludden		Marcy Thalacker	Daniel Brown	Edith Swanson	Terri Stone			
Burnett County CS	XBU	07	Donna Gregory								
Calumet County	XCA	08	Howard Mezera		Sandra Miller	John Rathman					
Chippewa County	XCH	09	Michael Murphy								
Chippewa County CS	XCH	09	Michael Murphy								
Clark County	XCL	10	Jennifer Pempek-Fitzmaurice		Christina Jensen (CS)	Steven Walter					
Columbia County	XCO	11	Cheryl Davis		Deborah Rohrbeck	Pamela Waffle					
Crawford County	XCR	12	Sara Ryan			Jane Howe	Janet Paulson	Donna Steiner			
Dane County	XDA	13	Sherri Simpson		LaVonne Wahrer						
Dane County	XDA	13			Kenneth Baun						
Dodge County	XDO	14	Bernadette Mueller (CS)		Jeanne Weber (CS)						
Door County	XDR	15	Susan Fernandez								
Douglas County	XDG	16	Bradley Millard		Jane Erickson (form)						
Dunn County	XDU	17	Jeanne Stevenson (CS)		Linda Halvorson						
Eau Claire County	XEC	18	David Hayden		Judith Hodgson	Michael Serum	Janice Steiner	Phyllis Johnson			

Agency		County / Tribal #	Security Officer	Form Req	Backup Security Officer	FASL	FASL	FASL	FASL	FASL	FASL
Florence County	XFL	19	Paula Coraggio		Janell White						
Florence County (W-2)	XFS	19	Thomas Prete		Pamela Nowak						
Fond du Lac County	XFD	20	Christine Schmitz		Ruth Ryan	Diane Hausinger					
Fond du Lac County CS	XFD	20			Mary Knueppel (CS)						
Forest County	XFR	21	Charles Sekel		Mary Chaney	Penny LeMaster	Thomas Kalkofen				
Forest County (W-2)	XFS	21	Thomas Prete		Pamela Nowak	Nancy Burns					
Grant County	XGT	22	Linda Orr		Sherlyn Kleinow	Marie Specht					
Grant County (W-2)	XGT	22	Linda Orr		Sherlyn Kleinow						
Green County	XGR	23	Ronda Hunter			Gregory Holcomb	Diane Maculan	Donna Heiser	Vicki Miller Share		
Green Lake County	XGL	24	LeRoy Dissing		Susan Sleezer	Susan Amidon	Linda Van Ness	Judith Street	Betty Hoffman	Thomas Powell	
Iowa County	XIA	25	Michael Tiber			Brad Olson	Carolyn Olson	Joseph Bartosh			
Iron County	XIR	26	Lori Prenderville		Marcia Traczyk						
Jackson County	XJA	27	Julie Olson			Carl Herrman	Richard Wyss				
Jefferson County	XJE	28	Daniel Gebauer			Kristie Dorn					
Juneau County	XJU	29	Steve Ruff		William Blank	Audrey Nolte					
Juneau County (W-2)	XJU	29	Teresa Pierce		Shannon Franek						
Kenosha County	XKE	30	Robert Simmons		Thomas Buening (CS)	William Erickson					
Kewaunee County	XKW	31	Edward Dorner								
Kewaunee County (W-2)	XKW	31	Thomas Prete		Pamela Nowak						
La Crosse County	XLX	32	Thomas Miller		Shirley Ross	Barbara Albrechtson					
Lafayette County	XLF	33	Kate Chambers		Richard McKnight	Patricia Ramaker	Della Clayton	Verlene McGowan			

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Langlade County	XLG	34	James Meisinger		Kathleen Ryan						
Langlade County	XLG	34	Bonnie Bethel		Rebecca McPhail						
Lincoln County	XLI	35	Joanne Kolar		Michael Dailey	Judith Chartier	Joan Kubitz	Janet Beyer-Thums			
Manitowoc County	XMN	36	Robert Blashe		Anne Angoli (CS)	Patricia Dodge					
Marathon County	XMR	37	David Kluever		Jeanne Brandl						
Marinette County	XMA	38	Mary Biehl			Linda Dumke	Ken Marineau	Don Phillips	Jo Ann Belongea	Jill Davis	
Marquette County	XMQ	39	Brent Miller		Kathleen McReath	Maureen Schweder	Sandra Vaughan	Ellen Vogelsang			
Milwaukee County	XMI	40	Richard Mathis		Richard Allen	Christine Tarnowski	Karen May	Thea Flasch	Denise Tadych	Ann Blewitt	Rebecca Ludwiczak
Milwaukee County	XMI	40			Debra Bigler						
Milwaukee County	XMI	40			Ann Blewett						
Milwaukee County CS	XMI	40	Rebecca Ludwiczak (CS)		Agnes Marcinowski (CS)						
Milw. Reg 1 (W-2)	YW Works	40	Cassandra Hurt		Cleshette Nash						
Milw. Reg 2 (W-2)	UMOS	40	Frederick Muench		Miguel Berry						
Milw. Reg 3 (W-2)	OIC	40	Edward Green		Elmer Smith						
Milw. Reg 4 (W-2)	Goodwill	40	Joyce Adams		Linda Brandenburg						
Milw. Reg 5 (W-2)	Goodwill	40	Brenda Jamerson		Linda Brandenburg						
Milw. Reg 6 (W-2)	Maximus	40	Lilibeth Yao		Donald Xiong	Kan-wen Shao					
Milw. PIC	PIC	40	David Wilson		Walter Goodwin	David Wilson					
Monroe County	XMO	41	Diane McDonald		Cynthia White	Patricia Clark	Susan Laufenberg				
Monroe County (W-2)	XMO	41	Teresa Pierce		Shannon Franek						

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Oconto County	XOC	42	Craig Johnson		Penny Heimle						
Oneida County	XON	43	Paul Spencer		Tara Vandenberg	Mary Rideout	Ken Gardner	Ursula Schroeder			
Oneida County (W-2)	XFS	43	Thomas Prete		Pamela Nowak	Nancy Burns					
Outagamie County	XOU	44	Thomas Pynaker		Joan Straveler	John Rathman					
Ozaukee County	XOZ	45	John Buhler		Louise Utecht	Carol Dykema	Liliosa Cizinsky	Eileen Newby			
Pepin County	XPE	46	Phillip Wicktor		Sue Hoch	Katherine Hall	Rosemary Carlisle				
Pierce County	XPI	47	Donna Robole								
Polk County	XPK	48	Richard Kammerud		Jan Place	Kimberly Jones					
Polk County CS	XPK	48			Jeffrey Fuge (CS)						
Portage County	XPO	49	Linda Check (CS)		Jennifer Jossie	Kathy Berg					
Price County	XPR	50	Nancy Kalander		Margaret Obadal						
Racine County	XRA	51	Michael Burks		Jacquelyn Bennett	Susan Meyer					
Richland County	XRI	52	Victor Vlasak			Annie Windstrup	Christena Duhr	Diane Treis	Judith Krysko		
Rock County	XRO	53	Liz Green		Gary Bailey	Julie Seeman					
Rusk County	XRU	54	Robert Stone		Dean Hon	Sandra Stiner					
St. Croix County	XSX	55	Marilyn Fruit		Mary Squyer						
St. Croix County CS	XSX	55	Lynn Holmes (CS)		Pamela Kamm (CS)						
Sauk County	XSA	56	Karyle Johnson (CS)		Judith Berry	Linda Morton	Ann Renn	Sharon Herndon	Donna Bueller		
Sawyer County	XSW	57	Patricia Acheson		Pete Sanders	Virginia Korthof					
Shawano County	XSH	58	Brant Asplund		James Arkens	Cheryl Bahr					
Shawano County (W-2)		58	Peggy Durand								
Sheboygan County	XSB	59	Joyce Schneider		Lee Guenther	Jane Schetter	Amy Heyman	Cynthia Zastrow			
Taylor County	XTA	60	David Hemke								

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Trempealeau County	XTR	61	Renee Lyon (CS)			Evelyn Maldonado	Connie Herman				
Vernon County	XVE	62	Nancy Thompson		Edith Hall (CS)	Kim Tainter	Kathy Buros	June Buros			
Vilas County	XVI	63	Greg Schiek		Eljean Benson (CS)	Sally Ayers	Deborah Varro				
Vilas County (W-2)	XFS	63	Thomas Prete		Pamela Nowak	Nancy Burns					
Walworth County	XWL	64	Douglas Chase		Timothy Nehs						
					Nancy Bucuk						
Walworth County (W-2)	XWL	64	Marilyn Putz		Michael Harry						
Washburn County	XWB	65	Michael Miller		Dennis Boland	Kimberly Thompson					
Washington County	XWS	66	Linda Kletzine	X	Christine Price	Carol Caddock	Karen Bougneit				
Waukesha County	XWK	67	Michael Wagner		Lynn Gissal	Kathleen Momoi	Judith Bralich	Nancy Stearns	Betty Holzwordt	Evelyn Kreidler	
Waukesha County (W-2)	XWK	67	Maureen Bestland								
Waukesha County CS	XWK	67	Deborah Price		Jane Johnson	Ann Lemanski					
Waupaca County	XWP	68	Lana Draeger								
Waushara County	XWU	69	Frederick Bubolz		Gay Meinke						
Winnebago County	XWN	70	Sheryl Siegl		Alleta Miller	Lana LaCombe	Gerald Eichman	Sheryl Siegl			
Wood County	XWO	71	William Grandzielwsk			Doreen Alfred					
Menominee County	XME	72	Nickole Knope (CS)			Mary Pecore					
TRIBES											
Menominee	XTM	84	Annette Cook		Andrew Westphal	Carol Nunway-Tyler					

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Red Cliff	XTC	85	Kimberly Gordon		Tamara Deragon						
Stockbridge	XTS	86	Frank Bowman		Marcelene Sparks	Kim Pecore					
Potawatomi	XTP	87	Phillip Shopocock	X							
Lac du Flambeau	XTL	88	Anna Borchardt								
Bad River	XTB	89	Lu Verne Plucinski								
Sokaogon	XTK	91	Sandra Buchanan								
Onieda	XTO	92	Barbara Metoxen		Deborah Balli						
Ho Chunk	XHC	93	Lisa Harrison		Cleo Littlegeorge	Sharon Hewines-Rand					
Lac Courte Oreilles	XTT	94									
St. Croix	XTX	95									